PRODUCT CARE ASSOCIATION OF CANADA

FINANCIAL STATEMENTS

31 DECEMBER 2020

PRODUCT CARE ASSOCIATION OF CANADA
Financial Statements
For the year ended 31 December 2020

Contents

Rolfe Benson
— Chartered Professional Accountants —

INDEPENDENT AUDITORS' REPORT

To the Members,
Product Care Association of Canada

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Product Care Association of Canada (the "Association"), which comprise the statement of financial position as at 31 December 2020, and the statements of changes in net assets, operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at 31 December 2020, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information comprises: the various Annual Reports that the Association issues for its provincial recycling programs (the "Annual Reports").

Our opinion on the financial statements does not cover the other information and we do not and will not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

We obtained certain sections of the Association's Annual Reports prior to the date of this auditors' report. If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in this auditors' report. We have nothing to report in this regard.

INDEPENDENT AUDITORS' REPORT - Continued

The Annual Reports are expected to be made available to us after the date of this auditors' report. If, based on the work we will perform on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact to those charged with governance.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association’s ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association’s financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

INDEPENDENT AUDITORS' REPORT - Continued

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Rolfe, Benson LLP

CHARTERED PROFESSIONAL ACCOUNTANTS

Vancouver, Canada
14 April 2021

PRODUCT CARE ASSOCIATION OF CANADA
Statement of Financial Position
31 December 2020

		2020		2019
Assets				
Current				
Cash and cash equivalents	$	**12,841,414**	$	17,145,675
Term deposit (Note 5(a))		**11,000,000**		-
Restricted cash (Note 3)		**2,381,724**		-
Accounts receivable		**3,675,865**		3,115,474
Prepaid expenses and deposits (Note 11(d))		**1,932,445**		1,906,291
		31,831,448		22,167,440
Forgivable loans (Note 4)		**338,885**		395,765
Term deposits (Note 5(b))		**14,919,661**		14,545,880
Reserve - at market value (Note 6)		**17,097,440**		15,896,183
Tangible capital assets (Note 7)		**8,719,010**		8,933,951
Intangible assets (Note 8)		**60,248**		113,469
	$	**72,966,692**	$	62,052,688
Liabilities				
Current				
Accounts payable and accrued liabilities (Note 9)	$	**5,883,501**	$	5,008,903
Ontario fee reduction payable (Note 12)		**1,616,224**		-
		7,499,725		5,008,903
Commitments (Note 11)				
Contingencies (Note 10)				
Members' Equity				
Unrestricted		**38,824,769**		32,100,182
Invested in tangible capital and intangible assets		**8,779,258**		9,047,420
Reserve - internally restricted (Note 6)		**17,097,440**		15,896,183
Ontario fee reduction reserve (Note 10(b))		**765,500**		-
		65,466,967		57,043,785
	$	**72,966,692**	$	62,052,688

APPROVED BY THE DIRECTORS:

_______________ Director _______________ Director

The accompanying notes are an integral part of these financial statements.

PRODUCT CARE ASSOCIATION OF CANADA
Statement of Changes in Net Assets
For the year ended 31 December 2020

	Unrestricted	Invested in Tangible Capital and Intangible Assets	Internally Restricted Reserve	Ontario Fee Reduction Reserve	Total 2020	Total 2019
Net assets - beginning of year	$ 32,100,182	$ 9,047,420	$ 15,896,183	$ -	**$ 57,043,785**	$ 51,601,317
Excess (deficiency) of revenues over expenses for the year	8,908,104	(484,922)	-	-	**8,423,182**	5,442,468
Transfer to invested in tangible capital and intangible assets, net	(216,760)	216,760	-	-	**-**	-
Transfer to reserve	(1,201,257)	-	1,201,257	-	**-**	-
Transfer to Ontario fee reduction reserve (Note 10(b))	(765,500)	-	-	765,500	**-**	-
Net assets - end of year	**$ 38,824,769**	**$ 8,779,258**	**$ 17,097,440**	**$ 765,500**	**$ 65,466,967**	$ 57,043,785

The accompanying notes are an integral part of these financial statements.

PRODUCT CARE ASSOCIATION OF CANADA
Statement of Operations
For the year ended 31 December 2020

		2020		2019
Revenues	**$**	**45,552,306**	$	41,748,412
Expenses				
Operating		**35,445,685**		35,298,468
General and administration		**3,388,802**		3,468,808
General communications		**99,648**		203,266
		38,934,135		38,970,542
Excess of revenues over expenses from operations		**6,618,171**		2,777,870
Other income				
Investment income		**808,097**		1,162,903
Interest income		**602,754**		697,712
Unrealized gain on investments		**390,934**		799,325
Gain on sale of marketable securities		**2,226**		4,658
Gain on sale of tangible capital assets		**1,000**		-
		1,805,011		2,664,598
Excess of revenues over expenses for the year	**$**	**8,423,182**	$	5,442,468

The accompanying notes are an integral part of these financial statements.

PRODUCT CARE ASSOCIATION OF CANADA
Statement of Cash Flows
For the year ended 31 December 2020

	2020	2019
Cash provided by (used in):		
Operating activities		
Excess of revenues over expenses for the year	**$ 8,423,182**	$ 5,442,468
Items not involving cash		
Market value adjustment to reserve	**(390,934)**	(799,325)
Amortization	**484,922**	575,285
Loans forgiven	**56,880**	56,021
Gain on sale of marketable securities	**(2,226)**	(4,658)
Gain on sale of tangible capital assets	**(1,000)**	-
	8,570,824	5,269,791
Changes in non-cash working capital balances		
Accounts receivable	**(560,391)**	231,574
Prepaid expenses and deposits	**(26,154)**	(1,678,145)
Accounts payable and accrued liabilities	**874,598**	(1,836,108)
Ontario fee reduction payable	**1,616,224**	-
	10,475,101	1,987,112
Investing activities		
Purchase of term deposits	**(11,373,781)**	(293,210)
Transfer to reserve	**(808,097)**	(1,162,573)
Purchase of capital assets - net	**(215,760)**	(172,854)
	(12,397,638)	(1,628,637)
Net increase (decrease) in cash	**(1,922,537)**	358,475
Cash - beginning of year	**17,145,675**	16,787,200
Cash - end of year	**$ 15,223,138**	$ 17,145,675
Cash and cash equivalents consists of:		
Cash	**$ 2,318,718**	$ 1,686,702
Savings accounts	**10,522,696**	15,458,973
Restricted cash	**2,381,724**	-
	$ 15,223,138	$ 17,145,675

The accompanying notes are an integral part of these financial statements.

1. Nature of operations

On 7 May 2001, Product Care Association (the "Association") was incorporated under the Canada Corporations Act. The new entity was the result of the amalgamation of PPC Paint and Product Care Association and Consumer Product Care Association. Effective 7 January 2015, the Association filed Articles of Continuance under the Canada Not-for-Profit Corporations Act and changed its name to Product Care Association of Canada. The Association is a not-for-profit organization and as such, the Association is not subject to income taxes.

The purpose of the Association is to design, implement, and operate product stewardship programs in Canada or elsewhere. Product stewardship programs are industry funded and managed programs which provide a collection system to consumers for unwanted products. The program then takes responsibility for the recycling and proper disposal of the waste products. Products accepted by the Association's stewardship programs include: paint, pesticides, flammable liquids and other household hazardous waste, lighting products and smoke and carbon monoxide alarms. The Association operates product stewardship programs for some or all of these products in BC, Saskatchewan, Manitoba, Ontario, Quebec, Nova Scotia, New Brunswick, Prince Edward Island and Newfoundland and Labrador.

2. Summary of significant accounting policies

The Association applies the Canadian accounting standards for not-for-profit organizations.

(a) Financial instruments

(i) Measurement of financial instruments

The Association initially measures its financial assets and liabilities at fair value and subsequently measures all of its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market and investments in other securities, which are measured at fair value. Changes in fair value are recognized in the statement of operations.

Financial assets measured at amortized cost include cash and cash equivalents, term deposits, accounts receivable, and forgivable loans.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and Ontario Fee Reduction Payable.

The Association's financial assets measured at fair value include the reserve which is comprised of various investments in mutual funds.

2. Summary of significant accounting policies - Continued

(a) Financial instruments - Continued

(ii) Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in the statement of operations. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the statement of operations.

(iii) Transaction costs

The Association recognizes its transaction costs in the statement of operations in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

(b) Cash and cash equivalents

The Association's policy is to disclose bank balances under cash and cash equivalents, including bank overdrafts with balances that fluctuate frequently from being positive to overdrawn and term deposits with a maturity period of three months or less from the date of acquisition. Term deposits that the Association cannot use for current transactions because they are pledged as security are also excluded from cash and cash equivalents.

(c) Tangible capital assets

Tangible capital assets are recorded at cost. The Association provides for amortization using the straight-line method at rates designed to amortize the cost of the tangible capital assets over their estimated useful lives. The annual amortization rates are as follows:

Building	25 years
Office equipment	2 years
Depot equipment	2, 3 and 5 years
Leasehold improvements	5 years

2. Summary of significant accounting policies - Continued

(d) Intangible assets

Intangible assets are recorded at cost. The Association provides for amortization using the following methods at rates designed to amortize the cost of the intangible assets over their estimated useful lives. The annual amortization rate is as follows:

ERP software	5 years

Intangible assets with an indefinite life are not amortized and are assessed annually for impairment.

(e) Impairment of long-lived assets

The Association tests long-lived assets for impairment when events or changes in circumstances indicate that their carrying value may not be recovered. When a tangible capital asset or intangible asset no longer contributes to the services provided by the Association its carrying value amount is written down to its residual value. No impairment losses were determined by management to be necessary for the year.

(f) Revenue recognition

Environmental Handling Fees (EHFs) are received from registered members within the provinces which participate in the Association's programs. The Association recognizes these fees as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. EHFs revenues are recognized as individual members report and remit them as required by the Association's membership agreement which is by the end of the month following the reporting period that the designated program materials were sold by the member.

Members are obligated to remit EHFs for all products sold from the earlier of the programs' start date or the date when the member started selling obligated products. If, for any reason, a member omits reporting and remitting EHFs associated with sold program products, the Association will recognize those EHFs as revenue when the amounts are determinable by the Association.

Investment income includes interest income, and realized and unrealized investment gains and losses. Unrealized gains and losses are reported in the statement of operations. Unrestricted investment income is recognized as revenue when earned.

2. Summary of significant accounting policies - Continued

(g) Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenues and expenses and disclosure of contingencies at the date of the statement of financial position. Accounts and disclosures subject to estimates include amortization of tangible capital and intangible assets, accrued liabilities, revenue recognized for EHFs receivable and commitments for unprocessed product on hand. Management believes that estimates utilized in preparing the financial statements are prudent and reasonable, however, actual results could differ from those estimates.

(h) Foreign exchange

Monetary assets and liabilities of the Association which are denominated in foreign currencies are translated at year end exchange rates. Other assets and liabilities are translated at rates in effect at the date the assets were acquired and liabilities incurred. Revenue and expenses are translated at the rates of exchange in effect at their transaction dates. The resulting gains or losses are included in operations.

3. Restricted cash

Restricted cash is comprised of the following amounts:

	2020	2019
Ontario Fee Reduction Campaign (Note 12)	**$ 1,616,224**	$ -
Ontario Fee Reduction Reserve (Note 10(b))	**765,500**	-
	$ 2,381,724	$ -

4. Forgivable loans

The Association has advanced funds in the form of forgivable loans to various organizations for the development of collection facilities for specific programs (Note 11(b)). Providing that the collection facility commences operations and meets the various criteria in the collection site agreement, these funds and any related interest are forgiven at the rate of 10% or 30% of the original amount of the loan on each anniversary of the commencement of the collection site's operations. If the development of the collection facility is not completed, or the collection facility does not commence operations, the amounts advanced are repayable to the Association plus interest at 8% per annum.

4. Forgivable loans - Continued

		2020		2019
Balance - beginning of year	**$**	**395,765**	$	451,786
Loans forgiven during the year		**(56,880)**		(56,021)
Balance - end of year	**$**	**338,885**	$	395,765

5. Term deposits

(a) Short-term

As at 31 December 2020, the Association held a term deposit of $11,000,000 (2019 - $Nil) with a maturity date of 10 August 2021 and bearing interest at 0.92% per annum which has been classified as a short-term asset.

(b) Long-term

As at 31 December 2020, the Association held term deposits totalling $14,919,661 (2019 - $14,545,880) with maturity dates ranging from 18 July 2021 to 28 November 2021 and bearing interest at 0.90% to 2.65% per annum which have been classified as long-term assets.

6. Reserve

The internally restricted reserve fund was established to (1) respond to environmental impairment liability exposures and director and officers liability exposures up to predetermined levels in conjunction with the overall insurance program and (2) to fund the ongoing operations, future program expenses, potential penalties and various other projects of the Association from time to time. The amount is internally restricted and expenditures from the reserve are at the discretion of the Board of Directors. Transfers to the reserve fund are made upon resolutions passed by the Board of Directors. During the year the transfers to the fund were limited to the income earned on the investments in the reserve fund.

The assets in the reserve fund consist of cash and investments in fixed income and equity securities and are independently managed. All income earned on these investments is initially reported in the unrestricted fund and then transferred to the reserve fund. During the year, $1,201,257 was transferred from the unrestricted fund to the reserve fund, which consisted of an unrealized gain of $390,934 at 31 December 2020, realized investment income and gain of $810,323. In the prior year, $1,966,556 was transferred from the reserve fund to the unrestricted fund, which consisted of an unrealized gain of $799,325 at 31 December 2019 and realized investment income and gain of $1,167,561.

7. Tangible capital assets

	Cost	Accumulated Amortization	2020 Net	2019 Net
Land	**$ 3,403,983**	**$ -**	**$ 3,403,983**	$ 3,403,983
Building	**5,900,290**	**936,123**	**4,964,167**	5,200,179
Equipment	**2,416,752**	**2,065,892**	**350,860**	327,923
Office equipment	**5,551**	**5,551**	**-**	1,388
Leasehold improvements	**17,547**	**17,547**	**-**	478
	$ 11,744,123	**$ 3,025,113**	**$ 8,719,010**	$ 8,933,951

Legal ownership of the building resides with a bare trustee corporation. The Association has beneficial ownership of the building.

Included in operating expenses and general and administrative expenses is a total of $431,701 (2019 - $425,259) of amortization expense.

8. Intangible assets

	Cost	Accumulated Amortization	2020 Net	2019 Net
ERP Software	**$ 754,986**	**$ 744,738**	**$ 10,248**	$ 63,469
Quebec RecycFluo Program	**50,000**	**-**	**50,000**	50,000
	$ 804,986	**$ 744,738**	**$ 60,248**	$ 113,469

During the 2012 fiscal year, the Association acquired certain intangible assets related to commencement of the Quebec RecycFluo Program for $50,000. The intangible assets acquired consist of the program trademark and the list of program members that was established by the previous program manager. Management of the Association is of the opinion that no impairment allowance is required for the 2020 fiscal year.

Included in operating expenses and general and administrative expenses is a total of $53,221 (2019 - $150,026) of amortization expense.

9. Accounts payable and accrued liabilities

	2020	2019
Accounts payable and accrued liabilities	**$ 5,572,835**	$ 4,827,595
Government remittances payable	**310,666**	181,308
	$ 5,883,501	$ 5,008,903

10. Contingencies

(a) Effective for the 2020 fiscal year, pursuant to the Regulation regarding the recycling and recovery of products by businesses as amended on 4 November 2019, the Association is required to calculate and accrue certain penalties if material collection targets as defined by the regulation are not met. Included in operating expense are estimated penalties of $402,091 (2019 - recovery of $1,927,662), as a result of the program not meeting certain material collection targets in the fiscal year. These penalties are payable to the Quebec Green Fund five years after the year they are incurred and can be offset over the next five years if the program exceeds collection targets.

(b) Pursuant to the Surplus Fund Transfer Addendum (Note 12), the Association established a restricted reserve fund of $765,500 from the Association's existing assets excluding the surplus funds received as part of the Fee Reduction Campaign. The restricted reserve fund has been allocated to the categories of designated program materials as follows:

Paint and Coatings	$ 673,700
Pesticides	15,000
Solvents	61,700
Fertilizers	15,100
	$ 765,500

The purpose of the restricted reserve fund is to cover certain expenses which may be invoiced by Stewardship Ontario should there be a delay in transitioning the MHSW program to individual producer responsibility beyond 30 June 2021. In the event that there is insufficient funding in the restricted reserve fund to cover the expenses during a transitional delay, the Association is required to fund any expenses in excess of the restricted reserve fund from its own assets. At the date of the independent auditors' report, it is indeterminable whether there will be any delay in transitioning the MHSW program and if the Association will be required to fund any expenses, either up to, or in excess of, the amount of the restricted reserve fund.

11. Commitments

(a) The Association has a lease agreement for the Vancouver office building which expires on 31 January 2021.

The Association has a lease agreement for the Quebec office suite which expires on 31 May 2021.

The Association has a lease agreement for the Ontario office which expires on 29 Feb 2024.

The annual lease payments for the Association's premises and other operating leases are as follows:

2021	$	89,644
2022		53,360
2023		53,360
2024		8,893
	$	205,257

(b) In previous years, the Association's board of directors had passed resolutions to make funds up to $2,235,000 available which can to be used for the development of collection facilities for certain ongoing programs. These funds are to be disbursed at the discretion of the Association based on an application process from qualifying organizations. As of 31 December 2020, $563,332 of loans have been disbursed from the pool of available funds (Note 4) and $224,447 of loans have been forgiven. In the current year, the Association's board of directors passed a resolution to make additional funds of up to $100,000 available for the development of collection facilities for remote and indigenous communities in BC.

(c) At year end the Association had unprocessed product on hand with an estimated cost to process, transport and recycle of $1,406,710 (2019 - $760,538) which will be incurred during 2021.

(d) During the 2019 fiscal year, the Association entered into an agreement to purchase a strata lot that will be used as the Association's future office space for total consideration of $5,655,091. The strata lot is under construction with the estimated completion date falling in April 2021. Deposits paid to 31 December 2020 totalled $1,696,527 and have been recorded as prepaid expenses. The balance of the purchase price, $3,958,564, is due on the completion date subject to the terms and conditions of the purchase agreement.

12. Ontario Fee Reduction Campaign

On 24 June 2020, the Resource Productivity and Recovery Authority ("RRPA") approved the Surplus Fund Transfer Addendum which, among other matters, included a transfer of surplus funds from the previous Municipal Hazardous or Special Waste ("MHSW") program to Stewards or members of the program. On 8 July 2020, the Association entered into an agreement with Stewardship Ontario ("SO") to distribute surplus fund from the MHSW program to the members of the Ontario PaintRecycle Program and the Ontario Pesticides, Solvents and Fertilizers Program (the "Programs"). Under the agreement the Association received total surplus funds of $16,366,500, of which $14,586,000 was to be distributed to members of the Ontario PaintRecycle Program and $1,780,500 was to be distrusted to members of the Ontario Pesticides, Solvents and Fertilizers Program before 30 June 2021. Under the agreement, eligible members of the Programs are entitled to receive a reduction of Environmental Handling Fees ("EHFs") from the surplus funds that would have otherwise been payable by the members as they report EHFs, in accordance with the fee reduction schedule as established and agreed by the Association and SO. As of 31 December 2020, $801,158 of surplus funds made available to the Ontario PaintRecycle Program and $815,066 related to the Ontario Pesticides, Solvents and Fertilizers Program, for a total of $1,616,224, remain to be applied to future member fee reductions in 2021. The remaining amounts at 31 December 2020 are determined based on EHFs reported by the members to 30 November 2020 in accordance with the Association's revenue recognition policy (Note 2(f)).

13. Financial instruments

The Association is exposed to various risks through its financial instruments. The following analysis provides a measure of the Association's risk exposure and concentrations at the statement of financial position date, 31 December 2020.

(a) Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Association's main credit risks relate to its cash and cash equivalents, term deposits, accounts receivable and forgivable loans. Cash, cash equivalents and term deposits are in place with major financial institutions. Concentrations of credit risk with respect to accounts receivable are limited due to the large number of customers. Concentrations of credit risk with respect to the forgivable loans are limited to the extent that a collection facility who has received a forgivable loan does not become operational and the loan becomes repayable to the Association (Note 4). The Association has evaluation and monitoring processes in place and writes off accounts when they are determined to be uncollectible. There has been no change to the risk exposure from the prior year.

13. Financial instruments - Continued

(b) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Association is not exposed to this risk due to its strong working capital position. There has been no change to the risk exposure from the prior year.

(c) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk.

(d) Currency risk

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The Association has investments denominated in U.S. dollars included in the reserve (Note 6). As such, these investments are exposed to foreign exchange fluctuations.

Certain assets and liabilities are exposed to foreign exchange fluctuations due to transactions denominated in foreign currency. As at 31 December 2020, cash and accounts receivable of $531,115 USD and $100,580 USD (2019 - $344,593 USD and $47,881 USD) respectively and accounts payable and accrued liabilities of $20,035 USD (2019 - $10,698 USD) has been converted into Canadian dollars. There has been no change to the risk exposure from the prior year.

(e) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Association is exposed to interest rate risk on its fixed and floating interest rate financial instruments. Fixed-rate instruments subject the Association to a fair value risk while the floating-rate instruments subject it to a cash flow risk. There has been no change to the risk exposure from the prior year.

13. Financial instruments - Continued

(f) Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Association is exposed to other price risk through its investments held in the reserve. There has been no change to the risk exposure from the prior year.

14. Controlled organization

The Association controls PCA Product Stewardship Inc. ("PCA PSI") as it is the sole member of PCA PSI and has the right to appoint the majority of PCA PSI's Board of Directors. The Association and PCA PSI have certain members of the Board of Directors in common.

PCA PSI was created to develop and manage programs in the USA that allow members to easily satisfy state regulations around the end of life handling of various products produced and sold by industry. PCA PSI is currently managing the Washington State LightRecycle program.

PCA PSI has not been consolidated in the Association's financial statements. Financial statements of PCA PSI are prepared in accordance with US generally accepted accounting principals FASB ASC 958, not-for-profit entities. The financial summary as at 31 December 2020 and for the year then ended are based on the audited financial statements as prepared by management and are translated to Canadian dollars using the current rate method.

14. Controlled organization - Continued

PCA PSI

	31 December 2020	31 December 2019 (unaudited)
Financial Position		
Total assets	**$ 1,976,432**	$ 1,649,413
Total liabilities	**79,347**	203,322
Total net assets	**1,897,085**	1,446,091
	$ 1,976,432	$ 1,649,413

	31 December 2020	31 December 2019 (unaudited)
Results of Operations		
Total revenue	**$ 1,758,482**	$ 2,044,755
Total expenses	**1,253,263**	1,583,974
Excess of revenues over expenses	**$ 505,219**	$ 460,781

	31 December 2020	31 December 2019 (unaudited)
Cash Flows		
Cash provided by operating activities	**$ 320,907**	$ 446,699
Cash used by investing activities	**-**	-

15. Related party transactions

The Association is related to PCA PSI (Note 14). The following summarizes the related party balances and transactions for the year.

Included in accounts receivable is $9,953 (2019 - $12,422) due from PCA PSI. These amounts are unsecured, non-interest bearing and will be received in the 2021 fiscal year.

Included in revenues is $110,622 (2019 - $107,155) charged to PCA PSI for administrative expenses.

These transactions are in the normal course of operations and have been valued at the exchange amount which is the amount of consideration established and agreed to by the related parties.

16. Impact of COVID-19

In March 2020, the World Health Organization declared the COVID-19 outbreak to be a public health emergency. This pandemic has caused an increase in economic uncertainty that has lead to volatility in international markets and disrupted business operations around the world. The Association's primary source of revenue is derived from Environmental Handling Fees charged to its members on the sale of approved program products which are dependant on the members' ongoing business operations. Additionally, the Association's operating expenses are largely comprised of the costs of collection, transportation and processing of program products as these are returned to the Association for recycling and proper disposal. During the year, the Association continued to receive revenue from Environmental Handling Fees as charged to its members. The Association did experience disruption in its collection and processing activities in certain provinces at various points during the year due to regional COVID-19 restrictions. At the date of the Independent Auditors' Report, the Association's management has been unable to determine the impact of the COVID-19 pandemic on future revenues, expenses and operations.