



420-2238 Yukon Street  
Vancouver, BC, V5Y 3P2  
Phone: 604-592-2972  
Toll Free: 1-877-592-2972

## Accounts Payable New Vendor Set Up

Please complete the requested information below to accurately set up your Company in PCA's accounts payable system. You may fax the form to (604) 592-2982 or send via email to [recyclingservices@productcare.org](mailto:recyclingservices@productcare.org).

**Company Name**

**Address**

**City**

**Postal Code**

**Business Number (BN):**

**Accounts Receivable contact person:**

**Email:**

**Phone:**

**Name of person completing the form (print)**

**Signature**

**Date**



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### Direct Deposit Authorization

To have Product Care Association directly deposited to your Company's Bank or other Financial Institution, please complete the authorization and details below and return to us. You may fax the form to (604) 592-2982 or send via email to [recyclingservices@productcare.org](mailto:recyclingservices@productcare.org).

**Company Name**

**Address**

**City**

**Postal Code**

**Contact Name (please print)**

**Signature**

**Date:**

**Email:**

**Phone:**

### Details of account to which payments are to be deposited

**Bank or Financial Institution Name**

**Address of Branch**

**City**

**Postal Code**

**Account No.:**

**Transit No. (5 digits):**

**Bank Number (3 digits):**

**To ensure accuracy it is recommended you attach a sample / copy of your Companies cheque marked "VOID"**